

Important! Please Respond.

Co-op City Emergency Alert System Phone Tree - Update form



Last Name: _____ First Name: _____ Date: _____

Building #: _____ Apt. #: _____

To receive automated phone messages, please enter your Home Phone, Cell Phone, Work Phone numbers. Alternate phone numbers may be used for additional family members in your household.

Voice Numbers (up to 5 numbers – include Home, Cell, and alternate Voice Numbers)

OPT-OUT: I only wish to receive calls relating to emergencies and not general information.

Voice Numbers

Type

- | | |
|------------|---|
| (1). _____ | <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Ext. # needed: _____ |
| (2). _____ | <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Ext. # needed: _____ |
| (3). _____ | <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Ext. # needed: _____ |
| (4). _____ | <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Ext. # needed: _____ |
| (5). _____ | <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Ext. # needed: _____ |

To receive E-mail messages, or to be contacted by Text, please enter the following information:

E-mail /Text address (up to 5 personal or work E-Mail/Text messages may be sent to you or may be used for additional family members in your household)

E-Mail Address or Cell Phone # for Texting

- | | |
|------------|---|
| (1). _____ | <input type="checkbox"/> E-mail <input type="checkbox"/> Text |
| (2). _____ | <input type="checkbox"/> E-mail <input type="checkbox"/> Text |
| (3). _____ | <input type="checkbox"/> E-mail <input type="checkbox"/> Text |
| (4). _____ | <input type="checkbox"/> E-mail <input type="checkbox"/> Text |
| (5). _____ | <input type="checkbox"/> E-mail <input type="checkbox"/> Text |

**Return to: Phone Tree Update
Riverbay Corporation
2049 Bartow Avenue
Bronx, NY 10475**

You may also return this form to your CSO

JB – Sept. 2016

Why do I need to fill this out?

It is important that Riverbay has up-to-date contact information for all shareholders. This is to your benefit and with your safety in mind.

We may need to contact you in case of an emergency or with news that affects the community. Your personal information will not be used for any other purpose.

With the current Coronavirus outbreak, precautions may need to be taken such as cancelling Riverbay activities or closing offices. In this event, we may attempt to notify you through the phone tree or crawler.

It is essential that all shareholders are able to be contacted so that any action taken by Riverbay can proceed smoothly and effectively.

We would appreciate your cooperation in helping Riverbay keep all shareholders informed and safe.

Thank you.

—Riverbay Management